



CITY OF HAGERMAN
191 State Street North
Hagerman, Idaho 83332
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APPLICATION FORM-SANDWICH BOARD SIGN PERMIT

Date of Application: _____

Name: _____

Address: _____

Purpose of Sandwich Sign: _____

Telephone: _____

BUSINESS INFORMATION

Name of Business: _____

Location of Sandwich Board: _____

Date Sandwich Board will be Placed: _____

Signature of Applicant: _____ **Date:** _____

A Sandwich board sign by definition is a temporary sign that is generally constructed in such a manner as to form an "A" or a tent-like shape that is placed on, but not permanently attached to the ground. This definition also includes signs of similar temporary nature that are constructed with a base and a single upward sign face, forming an upside down "T".

Sandwich board signs are permissible subject to the following conditions:

- 1) A sandwich board sign is considered a temporary sign and as such can advertise a special sale for a maximum of thirty (30) days and must include dates.
- 2) Sandwich board signs may be placed on properties during business hours only and must be taken in at the end of business.
- 3) Sandwich board signs shall not be located within a landscaped area, parking space, or vehicular travel way
- 4) Sandwich board signs shall not be located more than ten (10) feet from the door of the business or use utilizing the sign
- 5) A maximum of one (1) sandwich board sign may be placed per business or tenant on the property where the sandwich board sign(s) are located and properly secured
- 6) Sandwich board signs shall be placed no closer then twenty (20) feet from other sandwich board signs.
- 7) Sandwich board signs shall be located on the interior of the property and shall not be located within any public right-of-way and /or sidewalk
- 8) Should a sandwich board sign be placed adjacent to a sidewalk, an unobstructed pedestrian clearance must be provided adjacent to the sign.
- 9) The maximum size of a sandwich board sign is twelve (12) square feet with a maximum height of four (4) feet and a maximum width of three (3) feet.
- 10) All signs shall be maintained with fresh paint or lettering and not be left unkempt. All signs shall look neat and professional with an artistic appearance.

Approved by City Council: _____ Denied by City Council: _____

Mary Moreland, City Clerk/Treasurer